

The iQual AQTF 2010 RTO Quality Management System is the perfect tool to complement the RTO's student management system for day-to-day management of an RTO and to keep compliant with the AQTF 2010 Essential Standards for Registration.

Earlier versions of iQual have been successfully audited many times in all states & territories since the late 1990s.

The AQTF 2010 system:-

Integrates the required continuous improvement approach into every aspect of RTO management with a set of inter-related databases that link directly to the *AQTF 2010 Elements*:

- *Continuous Improvement Database*
 - *Contracts Database*
 - *Courses Database*
 - *Management Documents Database*
 - *Training & Assessment Materials Database*
 - *Market Analysis Database*
 - *Meetings Database*
 - *Positions Database*
 - *Records Database*
 - *Reviews Database*
 - *Risk Assessment Database*
 - *Staff Database*
 - *Tasks Database*
- Includes short videos describing how *iQual* can be used for compliance against each *AQTF* Element
 - Focuses on the keeping evidence of outcomes as required for compliance to *AQTF 2010*
 - Includes a built-in review process for all relevant databases with colour-coded 'flags' to show review status
 - Includes strategy documents for each Element and Condition showing how to easily achieve compliance – these can be easily customised to the RTO's needs
 - Includes in-built Manual, Set-up Guide and video help
 - Links documents, tasks and documents to each

- staff position to create detailed 'position description'
- Links the RTO's existing policies, procedures, forms & other documents to the *AQTF 2010 Elements*
- Version-controls all documents & makes them easy to access
- Links the RTO's courses to related training and assessment materials – makes materials easy to access & fully version-controlled
- Runs on *Windows* & *Mac OSX* on a single computer without the need for additional software - can be networked using *FileMaker Pro* software (*not supplied*)
- If using *FileMaker Pro* software, can be viewed through the Internet with a single click
- Very easy to customise to an RTO's needs
- Very easy to navigate and use – designed by trainers *AQTF* auditors & consultants who understand RTOs' needs

Costs

iQual AQTF 2010 RTO Management System**
single-site licence*

- access to support through iQual blog and FAQs

Total = \$1,680 including GST

For more information contact

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See the videos describing the system on

www.iqual.com.au